

SAQA Qualification ID: 20188 Qualification Title: NATIONAL

CERTIFICATE: Real Estate QF Level 05 Minimum Credits 135

PURPOSE of this Qualification

A learner can complete the Qualification with a specialisation in Property Management, Real Estate or Valuation. The core Unit Standards are relevant to each area of specialisation.

Learners working towards this Qualification will find that the acquisition of competence in the Unit Standards that comprise the Qualification will add value to their understanding of the sector and functioning in the workplace. This Qualification is intended to build on the skills gained in the level 4 Qualification. It will provide for consolidation of the broad knowledge, skills and values needed in the property and real estate industry.

The Qualification will facilitate access to, and mobility and progression within education and training and to progress along a learning path for learners who:

Were previously disadvantaged or who were unable to complete their schooling and were therefore denied access to Further Education and Training.

Have worked in real estate for many years, but have no formal Qualification in real estate or property.

Wish to extend their range of skills and knowledge of the industry so that they can become competent workers in the property industry.

The Qualification consists of building blocks that can be developed further and will lead to a more specialised learning path in Property and Real Estate at higher NQF levels. It focuses on the skills, knowledge, values and attitudes required to progress further. The intention is:

To promote the development of knowledge, skills and values that are required in property and real estate.

To help learners realize their potential in the field.

To provide opportunities for people to progress to levels of authority and confidence in the real estate industry.

	ID	UNIT STANDARD TITLE	Total No. of Days	
			Theory 30%	Practical 70%
Core	15064	Analyse and interpret real estate principles, practice, information in the real estate environment	4 Days	9 days
Core	15071	Collate, interpret and utilise financial information in a real estate business	2 Days	4 days
Core	10041	Conduct a marketing situational analysis	2 Days	4 days
Core	12999	Contribute to the management of costs and the enhancement of value	4 Days	9 days
Core	13000	Contribute to the planning and allocation of resources within an accounting framework	4 Days	9 days
Core	10058	Design a Measuring Instrument to gather the desired information	4 Days	9 days
Core	116484	Evaluate a specified code of ethics and/or code of conduct	2 Days	5 days
Core	15068	Implement and control administration of real estate systems, policies and procedures	4 Days	9 days
Core	15061	Implement and maintain legal requirements within a real estate business	3 Days	7 days
Core	10050	Integrate marketing plans with business process	2 Days	5 days
Core	10171	Manage the capture, storage and retrieval of human resources information using an information system	1 Day	3 days
Core	11909	Monitor and advise on substantive conditions of employment and related rights and obligations in an organisation	2 Days	4 days
Core	7878	Prepare and Maintain Financial Records and Statements	5 Days	11days
Core	12997	Prepare financial reports and returns	3 Days	7 days
Fundamental	10169	Administer data, systems, payments and provide advice related to compensation	2 Days	4 days
Fundamental	8555	Contribute to information distribution regarding HIV/AIDS in the workplace	2 Days	4 days
Fundamental	10386	Investigate the possibilities of establishing and running a small business enterprise (SMME)	1 Day	3 days
Fundamental	10981	Supervise work unit to achieve work unit objectives (individuals and teams)	5 Days	11days
Elective	15057	Maintain and control the use of asset and investment resources	2 Days	5 days

EXIT LEVEL OUTCOMES

Co-ordinate and manage the human resources in a real estate business.

Provide appropriate information for integrating marketing plans with business process.

Prepare and maintain financial reports and records within a real estate environment.

Analyse, interpret, implement and control real estate principles, systems and policies.

